GAMAGARA LOCAL MUNICIPALITY

REQUEST FOR PRICE QUOTATIONS

SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOPS.

RFQ Number	**RFQ 2026/218**
Description	**SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOPS.**
Vendor Briefing Session	**N/A**
Publication date	**29 September 2026**
Responses may be submitted	The bids can be submitted at the First Floor, Procurement Office, Main office Gamagara Municipality, Corner Hendrik Van Eck and Frikkie Meyer, Kathu, 8446
RFQ Closing Details	**Date : 09 October 2026** **Time: 10:00AM (South African Time)**
Quotation Validity Period	**30 Days from the Closing Date**
BIDDER NAME	
CSD NO.:	**MAAA**
RFQ AMOUNT(Transferred from section 3)	**R**

Contents

SECTION 1: BIDDER INFORMATION

PART A: INVITATION TO BID

BID DETAILS						
RFQ NO:	RFQ 2026/218					
RFQ DESCRIPTION	SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOPS.					
CLOSING DATE	09 October 2026		Closing Time:	10:00		
SITE MEETING	Date:	N/A	Time:	N/A	Compulsory?	No
SITE MEETING ADDRESS	N/A					
SUBMISSION OF RFQ	1. The bids can be submitted at the First Floor, Procurement Office, Main office Gamagara Municipality, Corner Hendrik Van Eck and Frikkie Meyer, Kathu, 8446. 2. The bidder must write the respective RFQ number for which they are responding in the subject line of the email. e.g. RFQ2026/218					
OFFER VALIDITY	30 days					
BIDDER DETAILS						
NAME OF BIDDER						
CONTACT PERSON						
PHYSICAL ADDRESS			Postal Address:			
TELPHONE NO.						
EMAIL ADDRESS						
SIGNATURE OF BIDDER						
CAPACITY						

PART B: TERMS AND CONDITIONS FOR BIDDING

1.	**BID SUBMISSION:**
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE**
1.3.	**BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
1.4.	**WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
1.5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2.	**TAX COMPLIANCE REQUIREMENTS:**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3.	**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
	IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SECTION 2: TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

1. DELIVERY OF GOODS AND SERVICES

1.1 Delivery must take place between **07:30** and **15:00** on Monday to Thursday and between **07:30** and **14:00** on a Friday.

1.2 The delivery should take place within 7 calendar days after receipt of official municipal order, unless otherwise stated or discussed with the end-user.

1.3 Delivery address

GAMAGARA LOCAL MUNICIPALITY
CORNER HENDRIK VAN ECK AND FRIKKIE MEYER STREET
KATHU
8446
SOUTH AFRICA

Contact person: ***ICT Manager***
Contact number: **087 743 9244/9245**

1.4 The bidder must provide manpower (Labourers) and equipment for off-load goods upon delivery.

1.5 The municipality reserves the right not to receive goods if the service provider does not make provision for labourers.

PRICING AND INVOICING

1.6 The invoice must be addressed to Gamagara Local Municipality.

1.7 The purchase order number must be reflected on the invoice.

1.8 There must be an invoice date and invoice number.

1.9 The VAT number of the municipality must be reflected on the invoice : **VAT NO: 4040120927**

1.10 The invoice must be accompanied by a delivery note or job card (Whichever is applicable) signed-off by the representative of the municipality.

1.11 The price quoted shall remain valid until the order is fulfilled.

QUALITY AND QUANTITIES

1.12 Refer to the pricing schedule for the required quantities.

1.13 The service provider is to deliver the goods and service in accordance with the quality detailed in the specifications of the goods and services required.

1.14 The service provider is to deliver the goods and services in accordance with the quantity detailed in the specifications of the goods and services required.

1.15 The municipality reserves the right not to accept or receive goods or services that do not meet the specifications of this quotation.

SUBMISSION OF QUOTATIONS

1.16 Only hand delivered submissions will be accepted.

1.17 No bid will be accepted from persons in the service of the state

1.18 The bidder must write the respective RFQ number for which they are responding in the subject line of the email.

1.19 In the case of a hand delivery, the bidder is required to clearly label the sealed envelope with the respective RFQ number they are responding for.

1.20 Late and incomplete submissions will not be accepted.

OTHER REQUIREMENTS

1.21 This document may contain confidential information that is the property of Gamagara Local Municipality.

1.22 No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ without prior written permission from Gamagara Local Municipality.

1.23 No part of this document may be altered and may only be completed in the spaces provided. No pages may be removed from this document. Responding to this RFQ with missing pages or an altered RFQ document may render the submission non-responsive and may result in disqualification.

1.24 All copyright and intellectual property herein vests with Gamagara Local Municipality.

1.25 No services must be rendered or goods delivered before an official Gamagara Local Municipality Purchase Order form has been received.

1.26 This RFQ will be evaluated in terms of the 80/20 preference point system prescribed by the Preferential Procurement Regulations, 2017.

1.27 Bidders are required to register on the Central Supplier Database at www.csd.gov.za.

1.28 All questions regarding this RFQ must be forwarded to **ICT Manager** on ictmanager@gamagara.gov.za and **087 743 9244/9245.**

2. EVALUATION CRITERIA

2.1 The quotations will be evaluated based on the Preferential Procurement Policy and Supply Chain Management policy of the municipality. The preference points for this RFQ will be 80/20, where the 80 is price and the 20 is Locality and BBBEE. The points for locality will be 10 and BBBEE will be 10 thus making up 20 points. Please refer to MBD 6.1 for how points are claimed.

2.2 A detailed brochure of the intended product should accompany the RFQ documents. **Failure to submit a supporting catalogue/ brochure may be considered as submitting a non-responsive bid**.

2.3 Only one (1) brand for all desktops and laptops shall be accepted.

RESPONSE FORMAT

2.4 Bidders shall submit their responses in accordance with the response format specified below. Failure to do so may result in the rejection of the vendor's response. No referrals may be made to comments. Failure to comply may result in the vendor being penalised.

2.5 Response Index:

Schedule 1: Central Supplier Database (CSD) Registration Report

Schedule 2: MBD 4 – Declaration of interest

Schedule 3: MBD 6.1 preference points claim form in terms of the preferential procurement regulations 2022.

Schedule 4: Proof of locality (Please refer to MBD 6.1 to see what should be submitted to confirm locality)

Schedule 4: Certified copy of the B-BBEE Verification Certificate(s) issued by an authorised body or person, or a sworn affidavit prescribed by the B-BBEE Codes of Good Practice.

3. SPECIFICATIONS: SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOPS.

The municipality requires a service provider that will supply and deliver laptops and desktops to the municipal facilities as per the specifications below: -**SECTION3**

SECTION 3: PRICE SCHEDULE

SCHEDULE A

DESCRIPTION: LAPTOP SPECIFICATION	QNT	UNIT COST	AMOUNT
PROCESSOR Intel® Core™ Ultra 7 265U vPro® (12 TOPS NPU, 12 cores, up to 5.3 GHz) **OPERATING SYSTEM** Windows 11 Pro **MEMORY*** 32 GB: 1 x 32 GB, DDR5, 5600 MT/s (5200 MT/s with Intel® Core™ processors) **STORAGE** 512 GB SSD **CAMERA** FHD HDR RGB Camera, TNR, Camera Shutter, Microphone **KEYBOARD** English US backlit Copilot key keyboard with numeric keypad **WIRELESS*** Intel® Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth® 5.3 wireless card **MOBILE BROADBAND** No Mobile Broadband Card **PRIMARY BATTERY** 3-cell, 45 Wh, ExpressCharge™ Capable, ExpressCharge™ Boost Capable **SERVICES & SUPPORT** ProSupport Plus with ProSupport and AD and KYHD with Technical Customer Success Mgr, 36 Month(s)	6		
Dell Wireless Mouse-WM126 – Black			
Dell EcoLoop Urban Sleeve 15-16			
Sub Total			
Vat			
Total including Vat			

SCHEDULE B

DESCRIPTION: DESKTOP(AIO) SPECIFICATION	QNT	UNIT COST	AMOUNT
PROCESSOR Intel® Core™ Ultra 7 265 vPro® (13 TOPS NPU, 20 cores, up to 5.3GHz) **OPERATING SYSTEM** Windows 11 Pro **GRAPHICS CARD** Integrated Graphics **MEMORY** 16 GB: 1 x 16 GB, DDR5, up to 5600 MT/s, non-ECC 19 **STORAGE** 512GB SSD **PROTECT YOUR PURCHASE** Basic Onsite Service after remote diagnosis with Hardware-Only Support, 12 Month(s) **WARRANTY & SUPPORT** ProSupport Next Business Day Onsite Service after remote diagnosis with HW-SW Support, 36 Month(s) **KEYBOARD** Dell Wired Keyboard - KB216 - US English - Black **PORTS** Right:1 USB 3.2 Gen 2 (10 Gbps) port with PowerShare Left:1 Global headset jack **DISPLAY BOTTOM:** 1 USB 3.2 Gen 2 (10 Gbps) Type-C® port **BACK PANEL:** 3 USB 3.2 Gen 2 (10 Gbps) ports 2 USB 3.2 Gen 1 (5 Gbps) ports with SmartPower On 1 USB 3.2 Gen 2x2 (20 Gbps) Type-C® port 1 DisplayPort++ 1.4a HBR3/HDCP 2.3 port	2		

1 HDMI-out 2.1 TMDS 4k/HDCP2.3 port 1 HDMI-in 1.4 FHD/HDCP 1.4 port 1 RJ45 Ethernet port (1 Gbps) **SLOTS** 1 M.2 2230 slot for Wi-Fi and Bluetooth combo card 2 M.2 2230/2280 slots for solid-state drive 1 SD-card slot 1 security-cable slot (3 mm x 7 mm, T-Bar design) **DIMENSIONS & WEIGHT** Height (Front): 13.95 in. (354.30 mm) Height (Rear): 13.95 in. (354.30 mm) Width: 21.26 in. (540.00 mm), Depth: 2.28 in. (57.90 mm) Starting weight (Fixed stand): 15.69 lb (7.12 kg) Maximum Weight (Fixed stand): 18.57 lb (8.43 kg) Starting weight (HAS stand): 17.83 lb (8.09 kg) Maximum Weight (HAS stand): 20.71 lb (9.40 kg) Starting weight (without stand): 11.49 lb (5.22 kg) Maximum Weight (without stand): 14.38 lb (6.53 kg)			
Sub Total			
Vat			
Total including Vat			

SCHEDULE A: Total including Vat	
SCHEDULE B: Total including Vat	
TOTAL INCL VAT	

Bidders must complete all unit-cost and amount fields in the pricing schedule. The subtotal, VAT and total including VAT must be clearly stated, and the total including VAT must be transferred to the RFQ amount field on the cover page.

SECTION 4: SPECIAL CONDITIONS OF CONTRACT

4.1 The RFQ is for the once-off supply and delivery of laptops, desktops and associated computing accessories for Gamagara Local Municipality.

4.2 The price should include VAT, supply and delivery and be valid for 90 days

4.3 The successful supplier shall adhere to these conditions: -

4.3.1 Provide a complete spreadsheet of all equipment delivered with all the relevant data of each machine to keep a proper asset track.

4.3.2 Rates shall include and make provision for all shipping and clearance obligations and costs thereof for the supply, delivery and installation of goods at Corner Hendrik Van Eck and Frikkie Meyer, Kathu.

4.3.3 The warranty shall remain valid for 36 months after the goods have been received in full. The bidder's offered total amount should be inclusive of the warranty cost.

4.3.4 Time for delivery of the goods and performance of services must be indicated by the supplier within the RFQ response.

4.3.5 Bidders are required to comply with the prescribed pricing schedule in Section 3. No pricing schedules other than the pricing schedule as stated in Section 3 will be accepted and such pricing schedules will not be evaluated and will be seen as not responsive.

4.3.6 All computer equipment must be delivered to the Main Municipal Buildings at Corner Hendrik Van Eck & Frikkie Meyer, Kathu.

4.3.7 The total value of the contract will be used for evaluation purposes.

4.3.8 Only Manufacture factory (OEM) assembled units.

4.3.9 Only Manufacture actively supported models for the life span of the unit.

4.3.10 Bidder must submit proof of partnership/reselling agreement with the manufacturer (OEM).

4.3.11 The supplier shall ensure that all the computers or components related should have a valid operating software (OS) and licences, such that they are legally ready to be used and connected.

4.4 All the supplied computer or components related should be such that they can easily connect to the network and other related connectivity equipment.

SECTION 5: RETURNABLE DOCUMENTS

Schedule 1: Central Supplier Database (CSD) Registration Report

Schedule 2: MBD 4 – Declaration of interest

Schedule 3: MBD 6.1 Preference points claim form in terms of the preferential procurement regulations 2022.

Schedule 4: Proof of locality (Please refer to MBD 6.1 to see what should be submitted to confirm locality)

Schedule 4: Certified copy of the B-BBEE Verification Certificate(s) issued by an authorised body or person, or a sworn affidavit prescribed by the B-BBEE Codes of Good Practice.

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state[1].
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

   3.1. Full Name of bidder or his or her representative:……………………………………………

   3.2. Identity Number: ……………………………………………………………………………….

   3.3. Position occupied in the Company (director, trustee, hareholder[2]):………………………..

   ………

   3.4. Company Registration Number: ……………………………………………………………….

   3.5. Tax Reference Number:…………………………………………………………………………

   3.6. VAT Registration Number: …………………………………………………………………

   3.7. The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

   3.8. Are you presently in the service of the state? **YES / NO**

   3.8.1.If yes, furnish particulars. ….…………………………………………………………

   ……………………………………………………………………………………………..

[1]MSCM Regulations: "in the service of the state" means to be –
- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

[2] Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9. Have you been in the service of the state for the past twelve months? ………**YES / NO**

3.9.1. If yes, furnish particulars.

Section 3.9.1: Record of service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

- □ a member of any municipal council
- □ a member of any provincial legislature
- □ a member of the National Assembly or the National Council of Province
- □ a member of the board of directors of any municipal entity
- □ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
- □ a member of an accounting authority of any national or provincial public entity
- □ an official of any municipality or municipal entity
- □ an employee of Parliament or a provincial legislature

If any of the above boxes are marked, disclose the following: (insert separate page if necessary)

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		current	**Within last 12 months**

* Insert separate page if necessary

3.10. Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? ……………………………………… **YES / NO**

3.10.1. If yes, furnish particulars.

…………………………………………………………………………………………

…………………………………………………………………………………………

3.11. Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1. If yes, furnish particulars

…………………………………………………………………………………………

…………………………………………………………………………………………

3.12. Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1. If yes, furnish particulars.

…………………………………………………………………………………………

…………………………………………………………………………………………

3.13. Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1. If yes, furnish particulars.

Section 3.13.1: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- ☐ a member of any municipal council
- ☐ a member of any provincial legislature
- ☐ a member of the National Assembly or the National Council of Province
- ☐ a member of the board of directors of any municipal entity
- ☐ an official of any municipality or municipal entity
- ☐ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
- ☐ a member of an accounting authority of any national or provincial public entity
- ☐ an employee of Parliament or a provincial legislature

Name of spouse, child or parent	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		current	Within last 12 months

* Insert separate page if necessary

3.14. Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1. If yes, furnish particulars:

…………………………………………………………………………

…………………………………………………………………………

4. Full details of directors / trustees / members / shareholders.

FULL NAME	IDENTITY NUMBER	STATE EMPLOYEE NUMBER

……………………………………..
Signature

………………………………………..
Date

……………………………………
Capacity

………………………………………
Name of Bidder

MBD6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(*delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 90/10 preference point system.

b) The applicable preference point system for this tender is the 80/20 preference point system.

c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.3.1 The bid conditions will stipulate the specific goals, as contemplated in section 2(1)(d)(ii) of the Preferential Procurement Act, to be attained.

1.3.2 Bids for *income-generating contracts* points will be allocated in terms of the following goals:

Goals	**80/20**	**90/10**
Locality	10	05
B-BBEE Status Level Contributor	10	05

1.3.3 Bids for *acquisition of goods and/or services*, a maximum of 20 or 10 points must be allocated for specific goals. The specific goals are as follows:

Goals	**80/20**	**90/10**
Locality	10	05
B-BBEE Status Level Contributor	10	05

1.3.4 For B-BBEE points the below table shall apply:

B-BBEE Status Level of Contributor	**Number of points (80/20 system)**	**Number of points (90/10 system)**
1	10	05
2	09	4.5
3	07	3.5
4	06	03
5	04	02
6	03	1.5
7	02	01
8	01	0.5
Non-compliant contributor	00	0.0

1.3.5 Bidder must submit proof of B-BBEE status level contributor certificate.
1.3.6 B-BBEE status level contributor certificate must be issued by SANAS or authorised person(s) or authorised body.
1.3.7 B-BBEE status level contributor certificate must be original or certified.
1.3.8 Other than the B-BBEE Status Level of Contributor certificate, the bidder must submit the original B-BBEE sworn affidavit.
1.3.9 Bidder failing to submit proof of B-BBEE status level of contributor or original sworn B-BBEE affidavit shall claim zero points for B-BBEE points.
1.3.10 Locality points shall be allocated as follows:

Locality	Number of Points for Locality 80/20	Number of Points for Locality 90/10
Within boundaries of Gamagara Local Municipality	10	05
Outside boundaries Gamagara Local Municipality, but within the boundaries of Northern Cape Province	05	2.5
Outside boundaries of the Northern Cape	0.00	0.00

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
LOCALITY	10
B-BBEE STATUS LEVEL OF CONTRIBUTOR	10
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where
Ps=Points scored for price of tender under consideration
Pt=Price of tender under consideration
Pmin=Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$\boldsymbol{Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)} \text{or} \boldsymbol{Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)}$$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmax	=	Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
LOCALITY				
B-BBEE STATUS LEVEL OF CONTRIBUTOR				

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm……………………………………………………………………….

4.4. Company registration number: …………………………………………………………...

4.5. TYPE OF COMPANY/ FIRM

- ϒ Partnership/Joint Venture / Consortium
- ϒ One-person business/sole propriety
- ϒ Close corporation
- ϒ Public Company
- ϒ Personal Liability Company
- ϒ (Pty) Limited
- ϒ Non-Profit Company
- ϒ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

…………………………………………
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: ………………………………………………………….

DATE:…………………………………………………………

ADDRESS:…………………………………………………………

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